

07 31 2018 Work Session 12 30 PM

## DISCUSSION ITEMS

### Item 1

1. [12:30 - 12:45 PM School Board Policy Updates](#)

Attachment: [Staff Policy Recs Summary July 31 2018 Wk Session.pdf](#)

Attachment: [Staff Policy Docs July 31 2018 Wk Session.pdf](#)

Attachment: [Neola policy Docs 7 31 18 wk session.pdf](#)

Attachment: [Neola policy updates summary 7 31 18 wk session.pdf](#)

Minutes: Wendy Dodge, Director of Legislative Affairs, provided information on the policy updates.

### Item 2

2. [12:45 - 12:50 PM Lake Wales Charter Group's Proposal](#)

Attachment: [Lake Wales Charter Group.pdf](#)

Minutes:

Mrs. Byrd stated there seems to be a lot of miscommunication; McLaughlin Middle is not at the stage to require an external operator. They are 3 points away from a "C". Last year, outside conversations placed undue worries on the school's staff and it has begun again. The school increased in 5 of the 9 categories; one stayed the same.

She is not recommending accepting the Lake Wales Charter proposal. After grades are released in October /November, she will make a decision to either turn the school into a charter or hire an external operator.

Mr. Wilson said this is not an issue of performance; it is a much deeper issue for the community. If we do turn the school around, it will not change the community's perspective. He invited Attorney Robin Gibson, Lake Wales Charter representative, to respond. Mr. Gibson stated it makes common sense

for the community to have a K-12 unified program. He believes it is a wonderful opportunity to support the community, bring \$1.8 million to McLaughlin, save the district \$863,000 for an external operator. Converting McLaughlin to BOK North would allow the community to become whole and serve all students in the Lake Wales community.

Mr. Wilson asked if the Lake Wales Charter group is able to wait another year. Mr. Gibson responded yes.

Mrs. Fields commented that McLaughlin families and staff should have input into the direction on the school. In addition, a decision will need to include Spook Hill Elementary.

Mrs. Sellers agreed, we need to hear from all of the Lake Wales community. She would like to be sure that seats are available for students who move into the Lake Wales zone. If the town is to be a total charter option, a decision has to be made that new residents have an option at the charters as public schools have to make arrangements.

Ms. Reynolds stated she will not vote on giving any school, regardless of the grade, to the Lake Wales charter group until after a 3 year period where she doesn't receive a phone call from Lake Wales parents saying they live across the street from a charter school but are not allowed in and have to be bused out of the city.

### Item 3

#### 3. [12:50 - 1:20 PM Presentation of 2018-19 Tentative Budget](#)

Attachment: [2018-2019 FEFP Calculations.pdf](#)

Minutes:

Mike Perrone, CFO, and Jason Pitts, Director of Finance, presented the 2018-19 Tentative Budget update.

While property values increased, the State continues to rollback the millage rates which hinders school districts' ability to raise more revenue from local taxes.

We should see a 3% increase in FTE funding because Polk County is one of the top two districts within the state that experienced growth.

Statewide the Base Student Allocation funding increased this year by \$0.47; that is \$0.03 for Polk County after DCD. This is approximately \$3000 to the General Fund. We use these funds to provide raises and health insurance.

The Legislature did a one time compression allocation for several districts because of the funding issues (\$7,727,859). Historically, the district has ensured that classrooms were not affected by funding shortages; however,

if the State continues to decrease BSA (Basic Student Allocation), the impact will be in the classrooms.

This year there is a new categorical: Mental Health Allocation: \$2,406,074;

Safe Schools Allocation increased an additional \$3,337,796; however, funds are to be used to staff school resource officers or guardians. The actual costs of the guardian program is in excess of \$4.5 million. This is another million dollars that's taken from the classroom

Total FEFP Funding is a \$40,988,049 increase over the adopted budget; most of it has stipulations how it can be used. We will have \$18,645,073 in Discretionary funds (includes the \$7.7 million one time compression dollars).

#### 2018-2019 New Expenses

- Operating Increases: fuel (\$1 million), FRS rate increase (\$1.4 million;) reoccurring costs for FY 2018 raises (\$8,159,000)
- Personnel changes: School based units added during 18-19; \$9,146,000; 5 new psychologists: \$403,500
- Title 1 shift to General Fund: Coach positions - \$600,000; Professional Development at DA schools and incentives \$5.2 million.
- 2018-19 Projected fund balance: Ending June 30, 2019 (Budget) 3.17% Ending June 30, 219 (actual) 5.17%

The general funds have supported schools in the past with band uniforms, transportation, supplies, etc. With the recent school shooting, our priorities have changed and now these funds will be used for cameras for the 30+ schools that do not have any.

Mrs. Fields stated that we need to be proactive when looking at our budget situation: worst case scenario and possible solutions. We can't depend on relief from the State.

Mr. Townsend is comfortable holding the fund balance at 4% until the Legislators understand our situation.

Mr. Wilson commented that it is frustrating and inappropriate for the Speaker of the House to claim that school districts are bloated administratively when they push restrictions and mandates on us.

Item 4

4. [1:20 - 1:35 PM Facilities and Operations – Five Year Capital Plan and Sales Tax Projects](#)

Attachment: [CIP Version pdf.pdf](#)

Attachment: [FY 2019-2023 Capital Improvement Program July30.pdf](#)

Minutes:

Angela Usher, Richard Alderman, and Pam Luce provided information on the 5 year capital plan and 15 year sales tax projects.

Based on the 5-10 year projected growth, the northeast area is increasing at a faster rate and the schools in that area are in need of major repairs and maintenance. In 2013, school concurrency was adopted and established a level of service at 100% of FISH capacity which is design capacity. We have interlocal agreements with 15 cities and the county to help us keep pace with growth. We also want to modernize schools on a systematic schedule. School are usually modernized between 30-45 years of age. Technology needs to be continually upgraded at all of our schools. A big portion of our budget will address security and transportation.

Facility revenue comes from impact fees, sales tax, and Local Capital Improvement dollars (LCI), and a small amount from miscellaneous areas (Fuel tax allocation, debt service, PECO, etc).

- \$100 million Impact fees
- \$287 million Sales Tax
- \$326 million LCI
- \$18 million from Miscellaneous

Four new schools are needed in the northeast area. We would like to start a new high school right away. Current student population would sustain two high schools with a student capacity of 1800 but funding is an issue. Discussions are being held to refurbish the old Davenport School Elementary and, as funding is available, build two more elementary schools.

Mrs. Fields asked how the funds will be available since impact fees are coming in at different times and different rates. Mrs. Usher stated there is approximately \$15 million in sales tax revenue but a high school is usually \$65 million and takes approximately 3 years to build. She is also considering bonding or asking for an advance from the county on the sales tax (to be reimbursed the following year).

For the future we have plans for a new Winter Haven area elementary school on the Bentley property and are considering building a new site for Kingsford Elementary on the Bailey Road site. The old Kingsford Elementary will become a holding site.

The final 5-Year Capital Plan will be presented to the School Board at the September 4, 2018 School Board meeting. Mrs. Usher emphasized that without the sales tax renewal, these plans will not happen.

Item 5

5. [1:35 - 2:35 PM 2018-2019 Staffing Plan and Organizational Charts](#)

Attachment: [School Staffing Plan 7-31-18 WS 8-21-17BM complete.pdf](#)

Attachment: [Combined Files for SY18 19 Board ExecSummary and Staffing Plan.pdf](#)

Attachment: [District Staffing Plan Agenda Item WS 7.31.18 BM 08.21.18.pdf](#)

Minutes:

Teddra Porteous, Associate Superintendent of Human Resources, presented the 2018-2019 Staffing Plan and Organizational charts.

- School Staffing plan changes were minor
- District Staffing plan changes were made to reporting lines; unfunding and combining positions; several new and revised job descriptions, funding changes

Budget for changes: no increased costs (savings of \$230,000)

Item 6

6. [2:35 - 2:40 PM Lake Wales High School Projected Enrollment](#)

Attachment: [LWHS Projected Enrollment Request 2018-2019.pdf](#)

Minutes:

Melissa Brady presented Lake Wales High School's request to increase their enrollment for the 2018-2019 school year by 50 students. They have a waiting list of 205, of which 120 are Lake Wales and Babson Park students.

Ms. Reynolds asked how many students currently enrolled at Lake Wales High are not Lake Wales residents. Mrs. Brady stated that approximately 25% of their students are non-residents. Ms. Reynolds commented that if they were not enrolling non-residents, they would have seats available for the community. Aren't they violating their contract?

Mrs. Brady responded there are priority lists within the law. As a Conversion Charter, it could be military families, members of the governing board, staff, and siblings as well as living within the former high school zone. Ms. Reynolds asked that the district be provided information on how many of the 25% do not fall into the approved preference categories. Mrs. Brady will gather the information.

Mrs. Sellers voiced concern that they aren't taking their zoned students; can we enforce that in their contract? They are a city charter, they must take their community. She would like to offer them more seats but they retain a portion of them for new students moving into their area. They have to stop enrolling students from out of Lake Wales zone students over their own community

residents.

Mr. Harris commented that originally the Lake Wales community was tired of students leaving the community to attend outside schools. He thinks it is ironic that now they are tired of the same thing; but yet, they allow out of zone students over their own residents. He believes this is a violation of public trust.

Mrs. Fields asked in what city do most of the out-of-zone students live? Ms. Brady respond that 14% of the 25% are from Winter Haven proper.

Ms. Reynolds noted that the capacity per DOE is 1823. Their current agreement with the District is 1530. Angela Usher, Assistant Superintendent of Facilities, reported that with the portables on site, the total DOE capacity is 1732. The design capacity is 1623.

Mrs. Brady clarified that DOE counts student stations to determine maximum capacity which is different from what we have to use. They could request more than the 50 seats but haven't, there could be a cost factor.

Mr. Townsend believes they have submitted a good faith proposal for McLaughlin. He would like to move forward with their request. He asked if we can offer them 120 seats rather than the 50 they requested.

Mrs. Sellers asked if there are state laws that prevent conversion charters from exceeding their building capacity. School Board Attorney, Wes Bridges, confirmed that the rules are different for public schools. Conversion charters deal with capacity; we deal with zones.

Ms. Reynolds asked if the 85 student who are not in the Lake Wales community but on their waiting list are a part of the priority lists. Mrs. Brady responded that the 205 on the waiting list do not qualify for a priority preference. Ms. Reynolds asked if the school could be required to leave 30 seats open for new arrivals throughout the year should the district increase the seat request to 120 or more. Mr. Bridges said that is a negotiated item. Ms. Reynolds stated she could support raising their enrollment to meet the DOE capacity as long as they only enrolled students of their community and kept a certain amount of seats open for late or new arrivals.

Mr. Harris agreed; contractually they should enroll all Lake Wales residents. If parents want to bus their students across the county, then don't ask us to increase your capacity.

Mrs. Fields would like to know why and where are the 25% coming from?

Superintendent Byrd commented she will recommend increasing their enrollment by 120 rather than the 50 they requested. Staff will negotiate the remaining 40 seats to be held for late or new arrivals.

Item 7

7. [2:40 - 2:50 PM Preview New District Website](#)

Minutes:

Rachel Pleasant, Nathan Whaley, Shawn Boston, Eric Endicot, Jayden Smith, and Owen Lallar with Public Relations provided information on the website redesign, which hadn't been updated in 10 years.

#### INFORMATION ITEMS

Item 8

8. [Quarterly Report - Recommendations approved by the Superintendent](#)

Attachment: [Quarterly Report 4-1-2018\\_6-30-2018.pdf](#)

Item 9

9. [Internal Audit Services Audit Plan 2018-2019](#)

Attachment: [AUDIT PLAN 2018-19.pdf](#)

Item 10

10. [Financial Statements for the period ending May 31, 2018.](#)

Attachment: [May 2018 Board Financial Packet.pdf](#)

Item 11

11. [Share Our Strength Breakfast Grant](#)

Attachment: [Breakfast Expansion Grant Summary for Board Agenda.pdf](#)

Item 12

12. [Title IX Education for Homeless Children and Youth Programs \\$125,000](#)

Attachment: [Hearth Homeless 2018-19.pdf](#)

Attachment: [Hearth Homeless Budget Impact 2018-19.pdf](#)

Item 13

13. [School Improvement Grant Cohort 4 1003\(g\) SIG 4 \\$1,045,622](#)

Attachment: [SIG 4 18-19 Eagenda Backup Documentation.pdf](#)

## BOARD AGENDA REVIEW

### 14. [Review the Agenda for the July 31, 2018 School Board Meeting](#)

Attachment: [07 31 18 School Board Agenda.pdf](#)

Minutes:

Mr. Wilson requested that new grants or continuation grants of \$500 thousand or higher be placed as regular items.

#### R-100 I-Station Purchase

Mr. Townsend asked if there was an urgency on the purchase. He has heard concerns from the educational world and an ESE parent regarding the product and lack of training.

Dr. Akes, Associate Superintendent and CAO, reported this is the 2nd year with I-station. It is a supplemental program. There will always be concerns that it will not be the right program for every student. It should be implemented without any issues. Please have the parent call him with their concerns.

## OLD BUSINESS

## NEW BUSINESS

### 15. [2:50 - 3:05 PM PCSB FY 2018-2019 Strategic Planning Facilitation Proposal Update](#)

Attachment: [PCSB FY 2018-19 Strategic Planning Proposal.pdf](#)

Minutes:

Mr. Wilson presented the revised contract with Dr. Tom Freijo. The previous contract didn't align with the budget. The revised contract is essentially the same but is better aligned. At some point in time, staff will assume the duties Dr. Freijo is providing.

### 16. [3:05 - 3:15 PM Board Comments](#)

Minutes:

Mrs. Sellers reported that at the June FSBA Conference it was mentioned they were establishing a committee to review health insurance concerns and costs. She encouraged the Board to have someone serve on the committee. FSBA will contact the district; Mr. Wilson reported he hasn't heard from them and would agree someone should participate.

Mr. Townsend asked if there is an update on the Aramark contract. Mr. Bridges reported the contract renewed in July. Aramark has agreed to provide additional services at no additional costs and it will be coming to the Board for approval.

Mr. Townsend asked if the Board would like to take a position against Amendment 8. Consensus reached to adopt a Resolution against Amendment 8. Wes Bridges will prepare the Resolution.

Mr. Townsend commented on several ESE students who were enrolled and un-enrolled at a magnet school because the school was not able to meet their needs. He believes a policy is needed to have the magnet/choice application indicate what services are or are not available at that site.

Mr. Wilson asked for a Radon testing update. Mrs. Byrd will have Mrs. Usher provide an update.

Meeting adjourned at 3:57 PM. Minutes were approved and attested this 21st day of August, 2018.

---

Lynn Wilson, Board Chair

---

Jacqueline M. Byrd, Superintendent